



COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2023 - JUNE 30, 2024
Deadline: August 7, 2024

1. DEPARTMENT INFORMATION:

Department:	County Counsel
Division/Unit:	A1390

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Volunteers: 5	Hours: 936	x \$38.61	= \$36,138.96
		x \$37.32	= \$34,951.52

Types of work performed by GENERAL VOLUNTEERS in this category:
Clerical tasks, retrieving court documents from court, and analyzing surveillance footage and reports from detention facilities.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Volunteers:	Hours:	x \$37.32	= \$
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:
N/A



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c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	x	VCL	=	Dollar Benefit
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____

No. of Volunteers:	Total Hours:	Total Value:	= \$
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:
 N/A

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	No. of Volunteers		Hours		Dollar Benefit
2a.	5		936		\$34,991.52
2b.	_____		_____		\$36,138.96
2c.	_____		_____		_____
Total Volunteers	5	Total Hours	936	Total Value	\$34,991.52 \$36,138.96



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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department’s Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

Total Value: \$

4. VOLUNTEER PROGRAM COSTS:

a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours:114	x	Rate: \$59.32	=	\$6,762.48
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b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours:15	x	Rate:47.30	=	\$709.50
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c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS \$



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d. **TOTAL OF VOLUNTEER PROGRAM COST**
(Sum of 4a, 4b and 4c)

\$7,471.98

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$36,138.96
\$~~34,991.52~~
b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$
c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) \$7,471.98

TOTAL PROGRAM BENEFIT

~~\$27,459.54~~
\$28,666.98

6. RECRUITING:

Please describe your recruiting programs:

Our investigator volunteers usually establish direct contact with us first, via referral from SDSU, internship fairs, former volunteers, and current and former employees. Some interns receive course credit for volunteering with us.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

N/A



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8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2022 -23:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Department's goal is to bring on at least two-three volunteers during each school semester and during the summer.

9. GENERAL INFORMATION:

Name of Person Completing Report:	Liza C. Flores		
Phone Number:	(619) 531-4793	Mail Stop:	A12
Email:	Liza.Flores@sdcounty.ca.gov		

Volunteer Coordinator:	Liza C. Flores		
Phone Number:	(619) 531-4793	Mail Stop:	A12
Email:	Liza.Flores@sdcounty.ca.gov		

10. DEPARTMENT CERTIFICATION:

Claudia J. Silva

DEPARTMENT HEAD SIGNATURE

July 12, 2024

DATE