



COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2023 - JUNE 30, 2024  
Deadline: August 7, 2024

**1. DEPARTMENT INFORMATION:**

|                |                                |
|----------------|--------------------------------|
| Department:    | District Attorney              |
| Division/Unit: | Administration/Human Resources |

**2. VOLUNTEER PROGRAM BENEFITS:**

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Volunteers: 88                      Hours: 10,128.5                      x \$38.61                      =                      \$391,061.39

Types of work performed by GENERAL VOLUNTEERS in this category:

Certified Legal Interns work closely with Deputy District Attorneys in all phases of prosecution: appearing in court, drafting motions, conducting legal research, and assisting with major case preparation.

*One Safe Place* volunteer positions range from greeting and escorting guests/members within the center when needed, assisting guests/members seeking information and services, organizing donations, professional services such as haircuts, assisting with cooking classes and preparing food and snacks for guests/members, retrieving clothing donations from community members and taking donations to storage facilities, supporting donation drives and set-up for events and trainings.

The DA Court Dog Program volunteers provide certified therapy dogs, in court settings, for child victims of physical, sexual, and emotional abuse. They also assist victims in preparing for court, testify and provide victim statements at sentencing hearings.

- b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Volunteers: 0                      Hours: 0                      x \$38.61                      =                      \$0.00

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A



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c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

| Position  | Hours | x | VCL     | = | Dollar Benefit |
|-----------|-------|---|---------|---|----------------|
| Attorneys | 180   |   | \$84.61 |   | \$15,229.80    |
|           |       |   |         |   |                |
|           |       |   |         |   |                |
|           |       |   |         |   |                |

|                      |                  |                |             |
|----------------------|------------------|----------------|-------------|
| No. of Volunteers: 2 | Total Hours: 180 | Total Value: = | \$15,229.80 |
|----------------------|------------------|----------------|-------------|

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

The volunteer attorneys at One Safe Place provide pro bono legal assistance to survivors of abuse and free consultations regarding family and general law matters including how to file for divorce, child custody and addresses questions and concerns.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

|                             | No. of<br>Volunteers | Hours                  | Dollar Benefit      |
|-----------------------------|----------------------|------------------------|---------------------|
| 2a.                         | 88                   | 10,128.5               | \$391,061.39        |
| 2b.                         | 0                    | 0                      | 0                   |
| 2c.                         | 2                    | 180                    | \$15,229.80         |
| <b>Total<br/>Volunteers</b> | <b>90</b>            | <b>Total<br/>Hours</b> | <b>10,308.5</b>     |
|                             |                      | <b>Total<br/>Value</b> | <b>\$406,291.19</b> |



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**3. DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

|               |                     |        |          |
|---------------|---------------------|--------|----------|
| Item Donated: | Gift cards          | Value: | \$275.00 |
| Item Donated: | Dog toys and treats | Value: | \$200.00 |
| Item Donated: |                     | Value: |          |
| Item Donated: |                     | Value: |          |
| Item Donated: |                     | Value: |          |

**Total Value:** \$475.00

**4. VOLUNTEER PROGRAM COSTS:**

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

|            |   |               |   |             |
|------------|---|---------------|---|-------------|
| Hours: 240 | x | Rate: \$84.61 | = | \$20,306.40 |
|------------|---|---------------|---|-------------|

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

|            |   |               |   |            |
|------------|---|---------------|---|------------|
| Hours: 120 | x | Rate: \$45.27 | = | \$5,432.40 |
|------------|---|---------------|---|------------|

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

| <u>Item</u> | <u>Cost</u> |
|-------------|-------------|
| N/A         |             |
|             |             |
|             |             |
|             |             |
|             |             |

**TOTAL OF OTHER PROGRAM COSTS** \$0.00

**d. TOTAL OF VOLUNTEER PROGRAM COST** \$26,213.80  
(Sum of 4a, 4b and 4c)



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**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

- |  |              |
|--|--------------|
| a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)       | \$406,291.19 |
| b. Total of Donations to Volunteer Program, Item 3 (Page 2)    | \$475.00     |
| c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) | \$26,213.80  |

**TOTAL PROGRAM BENEFIT**

\$380,552.39

**6. RECRUITING:**

Please describe your recruiting programs:

Our Certified Legal Internship Program offers volunteer positions to eligible second- and third-year law students who are interested in a career in the field of criminal law. We work with various law schools – attending career fairs and events and conducting campus visits to meet with students and provide additional information about office and the internship programs we offer year-round. We also post internship opportunities on Symplicity, 12Twenty and other job posting platforms.

The *One Safe Place* Volunteer Program offers a unique opportunity for caring and dedicated individuals to help victims and survivors of abuse and trauma and their families. We offer unpaid internships for students and volunteers where they provide direct service to members, staff, and partners at our Center. We speak at Kiwanis, Rotary and other community events to bring awareness to our program and volunteer opportunities. Information on how to get involved can be found on our website at <https://onesafepacenorth.org>.

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

- On January 26, 2024, Fox 5 News ran a new story about the DA Court Dog Program featuring our volunteers Marilyn A. and Gracie
- On February 6, 2024, KSDY 50 also ran a news story about the program featuring Magen Q. and Ollie
- In Spring 2024, the Court Dog program volunteers and dogs started making visits to the DA's Office as a part of the DA ServeWell program. They have made two visits to HOJ and two visits to South Bay with plans to make more visits in the future.
- Volunteers at One Safe Place attended our Halloween event, Trunk-or-Treat, which included about 65 kids and adults supporting our Pathways program events. These events are connected to One Safe Place's Camp HOPE program where children and families attend monthly onsite or offsite opportunities to learn, heal and receive mentorship all with the eye on prevention of abuse and fostering hope for their future.



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**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2023 -24:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

The District Attorney's Office will continue to promote recruitment of volunteers and maintain our current levels.

*One Safe Place* will continue to create more volunteer opportunities and match each volunteer with an area of service they are passionate about and provide volunteers with training and support they need to assist victims and their families. Goals include a regular volunteer newsletter and sign-up opportunities for events hosted at OSP, developing additional opportunities onsite for students and other interns.

**9. GENERAL INFORMATION:**

|                                   |  |            |       |
|-----------------------------------|--|------------|-------|
| Name of Person Completing Report: | April Sapida   |            |       |
| Phone Number:                     | (619) 531-4016   | Mail Stop: | D-421 |
| Email:                            | <a href="mailto:April.Sapida@sdcca.org">April.Sapida@sdcca.org</a> |            |       |

|                        |  |            |       |
|------------------------|--|------------|-------|
| Volunteer Coordinator: | April Sapida   |            |       |
| Phone Number:          | (619) 531-4016   | Mail Stop: | D-421 |
| Email:                 | <a href="mailto:April.Sapida@sdcca.org">April.Sapida@sdcca.org</a> |            |       |

**10. DEPARTMENT CERTIFICATION:**

  
\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

8/7/24  
\_\_\_\_\_  
DATE