



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2023 - JUNE 30, 2024
Deadline: August 7, 2024**

1. DEPARTMENT INFORMATION:

Department: Medical Care Services
Division/Unit: Public Health Centers-Central, North Coastal, North Inland, South

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	1 Hours	22	X	\$38.61	=	\$849.42
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Types of work performed by GENERAL VOLUNTEERS in this category:

*Central PHC-To perform a variety of clerical/administrative support, perform related work as required. May act as receptionists, light clerical/administrative support with client form completion, filing, create packets, screens phone calls and answers inquiries regarding County services and general department policy/procedures.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours		X	\$38.61	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00

No. of Vol.		Total Hours	0	Total Value =	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	1	22	\$849.42
2b.	0	0	\$0.00
2c.	0	0	\$0.00

Total Vol.	1 Hours	22	Total Value =	\$849.42
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: <u>50 Gently Hugged Clothing Bags</u>	Value: <u>\$1,000.00</u>
Item Donated: <u>25 Handmade Baby Blankets</u>	Value: <u>\$500.00</u>
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

TOTAL VALUE = \$1,500.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours 22 X Rate \$27.10 = \$596.20

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours 10 X Rate \$63.62 = \$636.20

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS = \$0.00

d. TOTAL OF VOLUNTEER PROGRAM COST = \$1,232.40
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$849.42</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$1,500.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$1,232.40</u>

TOTAL PROGRAM BENEFIT

\$1,117.02

6. RECRUITING:

Please describe your recruiting programs:

*Central PHC - The intern was recruited by the Office of Equitable Communities, Community Action Partnership and assigned to Central PHC.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

N/A

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2023-24:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

N/A

9. GENERAL INFORMATION:

Name of person completing report:	<u>Tamara Murphy</u>		
Phone: <u>619-820-1802</u>	Mail Stop: <u>S-555</u>	E-Mail:	<u>tamara.murphy@sdcounty.ca.gov</u>
Volunteer Coordinator:	<u>Tamara Murphy</u>		
Phone: <u>619-820-1802</u>	Mail Stop: <u>S-555</u>	E-Mail:	<u>tamara.murphy@sdcounty.ca.gov</u>

10. DEPARTMENT CERTIFICATION:

DEPARTMENT HEAD SIGNATURE

DATE