



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2023 - JUNE 30, 2024
Deadline: August 7, 2024**

1. DEPARTMENT INFORMATION:

Department: Parks and Recreation
Division/Unit: _____

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	4,314 Hours	95349	X	\$38.61	=	\$3,681,424.89
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Types of work performed by GENERAL VOLUNTEERS in this category:

Many volunteers are the face of DPR and play a crucial role in customer engagement. They check in campers, assist park users and hikers, share the history of our historical sites, and provide general information about our park sites. Their roles are designed to foster positive customer engagement, a key aspect of our operations. This is demonstrated through volunteer roles in the following strategic areas: **Park Operations:** opened and closed parks, maintained campgrounds and park facilities, planted trees and native plants, removed invasive plant species, built and maintained gardens, and more. **Nature and History Centers:** Provided tours, fed animals, maintained animal enclosures, opened and closed facilities, provided support for special events, dispensed park and program information, fed and maintained animal enclosures, and assisted in researching and maintaining the historical archives. **Community and Teen Centers:** Provided arts and crafts activities, supported special events, coached sporting activities, delivered enrichment classes, and supported after-school programs. **Student Internships:** Supported Park operations. In addition to registered volunteer opportunities, individual and group volunteers support **special events**, plant trees, and native plants, remove invasive plant species, and participate in habitat restoration and general park cleanups. Lastly, DPR is one of the few agencies that accept **court-ordered community service** volunteers who support park operations.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	323 Hours	1268	X	\$38.61	=	\$48,957.48
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

The Department of Parks and Recreation worked with various institutions, including CAL Fire Crews, Richard J. Donovan Correctional Facility Crew, and the Community Involved Vocational Inmate Crew Services (CIVICS) program. Primary activities included park maintenance, trail and habitat restoration, planting trees and native plants, removing invasive plant species, removing trash, and cleaning park facilities.

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00

No. of Vol.		Total Hours	0	Total Value =	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	4,314	95349	\$3,681,424.89
2b.	323	1268	\$48,957.48
2c.	0	0	\$0.00

Total Vol.	4,637	Hours	96,617	Total Value =	\$3,730,382.37
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: <u>Supplies for Community Climate Action Day</u>	Value: <u>\$3,600.00</u>
Item Donated: <u>Food for volunteers</u>	Value: <u>\$2,123.00</u>
Item Donated: <u>Advertising</u>	Value: <u>\$99.00</u>
Item Donated: <u>CA Volunteers - Volunteer Supplies</u>	Value: <u>\$17,000.00</u>
Item Donated: _____	Value: _____

TOTAL VALUE = \$22,822.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours X Rate =

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours X Rate =

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
<u>Recognition and food</u>	<u>\$2,123.00</u>
<u>Uniform Items</u>	<u>\$989.00</u>
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS =

d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$3,730,382.37</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$22,822.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$253,354.74</u>

TOTAL PROGRAM BENEFIT

\$3,499,849.63

6. RECRUITING:

Please describe your recruiting programs:

The Department of Parks and Recreation recruits volunteers in multiple ways, including word of mouth, where our volunteers share their experiences and invite new volunteers to join us.

Websites: The department website, sdparcs.org, and the County Volunteer Program webpages are the primary websites for the volunteer program. Additionally, the department recruits through volunteermatch.org and through volunteer centers and state sites. **Social Media:** The department sends graphics, links, and posts to its 19 social media channels. **Special Events:** Community and group volunteers participate in events, and we invite them to become registered volunteers.

Printed Materials: Flyers, brochures, and more are distributed at park locations and distributed at community events. **Community Partnerships:** The department partners with groups like the San Diego County Parks Society, CaliforniaVolunteers, HandsOn San Diego, I Love a Clean San Diego, and more.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Increased large volunteer event participation of groups ranging from 100-500 volunteers.

Recruited and onboarded an additional 98 registered volunteers.

Reviewed and processed over 300 Court-ordered community service volunteers.

Partnered with the State of California, Office of the Governor’s California Volunteers for multiple events, including contributions to purchase trees and supplies for Otay Valley Regional Park, Otay Lakes County Park, Lindo Lake County Park, San Dieguito County Park, and San Elijo Lagoon Ecological Reserve totaling over \$17,000 in donated supplies and 350 volunteers.

Increased participation with the local military to include volunteer projects and longer-term registered volunteers.

Analyzed and updated onboarding procedures, including a simplified volunteer application and host agreement.

Assisted in the development of a grant for future volunteer program activities.

Partnered with the Department of Public Works in training and mentoring a CA Climate Action Corps Fellow

Volunteers supported the planting of over 4,000 trees.

Updated volunteer pages on the website to meet county communications standards. Developed a host webpage.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2024-2025:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Increase overall volunteer hour contributions to at least 100,000 hours annually.

Develop a tree stewardship volunteer position to enhance the DPR Comprehensive Tree Program.

Update the Volunteer Handbook, Campground and Park Host Guide, and Volunteer Recognition Policy.

Host at least four regional volunteer appreciation events.

Review and update DPR's narrative for CAPRA Standards associated with volunteerism.

Research volunteer management software systems for potential acquisition and implementation.

9. GENERAL INFORMATION:

Name of person completing report:	Tony Richardson		
Phone: <u>(858) 966-1335</u>	Mail Stop: <u>O-29</u>	E-Mail:	<u>anthony.richardson@sdco.org</u>
Volunteer Coordinator:	Tony Richardson		
Phone: <u>(858) 966-1335</u>	Mail Stop: <u>O-29</u>	E-Mail:	<u>anthony.richardson@sdco.org</u>

10. DEPARTMENT CERTIFICATION:

_____	_____
DEPARTMENT HEAD SIGNATURE	DATE