

## JJC DETENTION FACILITY INSPECTION REPORT

### A. Detention Facility Information

<b>Facility Name:</b> <b style="text-align: center;">EAST MESA JUVENILE DETENTION FACILITY</b>	
<b>Facility Address:</b>  446 Alta Road, Ste 6100 San Diego, CA 92154	<b>Date of Inspection:</b> November 21, 2011
	<b>JJC Chair:</b> Kathleen Edwards
	<b>JJC Admin. Officer:</b> Michele Cummings <b>JJC Secretary:</b> Kathi Hamill
	<b>Chief of Probation:</b> Mack Jenkins
	<b>Presiding Judge of the Juvenile Court:</b> Hon. Cynthia Bashant
<b>Facility Administrator:</b> Dan DeLeon, Director	<b>Telephone:</b> (619) 671-4418
<b>Detention Facility Contact:</b> Dan DeLeon, Director	<b>Telephone:</b> (619) 671-4418
<b>Inspection Team:</b> Kimberly Allan and Mitzie Gonzalez	

### B. Recommendations and Comments:

The 2011-12 Juvenile Justice Commission recommends that the County of San Diego Probation Department:

1. Build and develop Mentoring Programs prior to Reentry to Community and or adulthood. Invite community mentoring programs into the facility to develop mentors and relationships prior to discharge and reintegration.
2. Continue to build relationships with faith-based and other community organizations to start programs prior to discharge into community.
3. Continue to increase parental involvement in programs when appropriate.
4. Continue work the San Diego County Office of Education to ensure staff are more connected with the minor’s school of record.
5. Continue staff development to provide more counseling and mentorship programs and provide more interactive staff versus a purely correctional officer mentality.

Additional Comments:

This JJC Inspection Team was greeted by the facility director, Dan DeLeon, and his second in command, and reviewed the entire pre-inspection report and responses. We then toured the facilities including the day rooms, visiting rooms, booking rooms, medical offices, outdoor recreation facilities, kitchen, laundry, and the raised bed vegetable gardens being cultivated by the youth, and spoke with staff and youth.

The East Mesa Juvenile Detention Facility (EMJDF) is undergoing population changes in light of the increasing number of older youth being returned to the facility as a result of broader prison and

detention reform taking place in California. East mesa is primarily housing older boys now, and some of the older detainees are 20 or 21 years old.

Under the leadership of Director DeLeon, and in according with past Commission recommendations, EMJDF is emphasizing a collaborative, campus-style approach with the youth. Probation officers are encouraged to be mentors and to listen to and provide positive encouragement to the detainees. Director DeLeon has seen the number of critical incidents during the past year reduced by almost half, which he attributes to increased mentoring by probation officers.

In accordance with the new evidence-based procedures initiative training taking place within the Probation Department, EMJDF is also evaluating its own programs as well as those provided by community partners to make sure that the youth are receiving the most benefit from available resources.

The commitment of the director and his staff at EMJDF to stress education, quality programming and mentoring with the youth was apparent during our inspection and, in the director's view, is producing results. We look forward to more positive results at next year's inspection.

**C. Average Daily Population & Staffing Information:**

Population Information:

	Adult Male	Adult Female	Juv. Male	Juv. Female	Total
Facility Capacity	0	0	290	0	290
Facility Average Daily Population	0	0	247	0	247

Has the facility exceeded capacity since the last inspection?

- Yes       No

Does the facility house minors under California Welfare & Institutions Code Section 601?

- Yes       No

List the languages spoken by Probation staff members:

English, Spanish, Tagalog, Vietnamese.

Probation Staffing Ratios:      Awake: 1:10      Asleep: 1:30

<b>Probation Staffing:</b>	<b># Filled</b>	<b># Open</b>
Director	1	0
Supervisors	12	0
Senior Probation Officers	4	0
CDPOs	125	2
Admin/Support	8	1
Other	N/A	N/A

**D. CSA/Other Inspections:**

List inspections conducted by other agencies and dates of most recent inspection:

CSA: May 6, 2010  
 Grand Jury: November 5, 2010  
 Nutritional: April 4, 2011  
 Environmental: June 14, 2011  
 Title 15 Medical/Mental Health Evaluation: February 18, 2011  
 Date of last fire drill: October 4, 2011

**E. Facility Construction Information**

<b>Date Facility was constructed:</b> June 25, 2004	<b>Remodeled:</b> N/A
<b>Construction Added:</b> None	<b>Construction Planned:</b> None
<b>Will any Planned Remodeling or Construction Affect Facility Capacity?</b> No	

**F. Serious Incidents in Facility During Previous Calendar Year**

<b>Number of:</b>	<b>Suicide Attempts:</b> 1	<b>Suicides:</b> 0
	<b>Escape Attempts:</b> 0	<b>Escapes:</b> 0
	<b>Serious Assaults on Prisoners:</b> 26	
	<b>Serious Assaults on Staff:</b> 6	
	<b>Other Serious Incidents:</b> 91 (involving 3 or more minors)	
	<b>Serious Incidents Above for Which There Is A Written Record:</b> All	

**G. Problems/Complaints Affecting Facility During Previous Calendar Year**

<b>Court Orders Affecting Facility (Attach Copy if Available):</b> N/A				
<b>Pending Litigation:</b> N/A				
<b>Number of Written Complaints Involving:</b>				
<b>Detainees:</b>	<b>Attorneys:</b>	<b>Family Members:</b>	<b>Medical:</b>	<b>Abuse:</b>
137	0	0	4	0

**H. Visual Review of Facility:**

The facilities at East Mesa are still comparatively new and in good condition.

## SECTION A: ADMINISTRATION/MANAGEMENT

### A.1 Policy Development and Monitoring

Who is primarily responsible for creating, updating, or modifying policies and procedures?

Title: Deputy Chief Probation Officer

How often are policies and procedures reviewed for accuracy and consistency with daily practices?

Quarterly

Are policy and procedure manuals available on site?

Yes  No

Does the manual include the title, and contact information of the staff member to whom one can report a grievance or complaint?

Yes  No Any staff can receive a complaint.

Does the manual include the title, and contact information of the staff member to whom one can propose a change to a policy?

Yes  No Anyone can propose a change.

Please list the number of manuals available and the locations: Not noted.

Are Probation staff members permitted to access these manuals?

Yes  No

Are contractors familiarized with these manuals during contractor orientation?

Yes  No

Are the youths' attorneys permitted to access these manuals via subpoena?

Yes  No

### A.2 Internal Inspections and Reviews

Does the administrator in charge ever conduct a walk-through/visual inspection of the entire facility?

Yes  No If yes, how often: Weekly

How often does the administrator in charge meet with Probation staff members to discuss operations?

Daily briefings, weekly meetings, monthly Institutional Issues Committee (IIC) meetings.

How often does the administrator in charge meet with medical staff to discuss operations?

Weekly or as needed.

How often does the administrator in charge meet with mental health staff to discuss operations and services?

Weekly or as needed

How often does the administrator in charge meet with contracted programming representatives to discuss operations and services?

Weekly or as needed

How often does the administrator in charge meet with school/education staff members to discuss operations and services?

Weekly or as needed

### **A.3 Youth Records**

Are case records regarding individual youth kept on site?

- Yes       No      Through the secure electronic case management system.

### **A.4 Admission and Orientation**

Are minors oriented to rules and procedures?

- Yes       No

Are minors given copies of rules and procedures?

- Yes       No

Can minors request that rules and procedures be provided in a language other than English?

- Yes       No

Can parents request that rules and procedures be provided in a language other than English?

- Yes       No

Are minors required to sign a document indicating they understand rules and procedures?

- Yes       No

Are rules and procedures posted anywhere in the facility?

- Yes       No

### **A.5 Personal Property and Monies**

Are person property and monies recorded, stored, and returned upon release?

- Yes       No

### **A.6 Youth Release and Transition**

Are there established protocols for transitioning youth out of the facility and into the community?

- Yes       No

Do facility Probation staff members (“inside POs”) consult with the probation officer that will be assigned to the youth when they leave (“outside POs”) to discuss transition-related concerns?

- Yes       No

Has the facility received any complaints from parents regarding the transition process?

- Yes       No

Has the facility received any complaints from attorneys regarding the transition process?

- Yes       No

### **A.7 Accommodations for the Disabled**

Does the facility accept youth with disabilities?

- Yes       No

Has this facility been determined to be an inappropriate facility for a youth with a disability (physical, developmental, emotional, psychological, intellectual, etc.) in the last 12 months?

- Yes       No

## SECTION B: SECURITY AND CONTROL

### B.1 Post Orders

Do Probation staff members have access to a detailed copy of their job description?

- Yes       No

Do Probation staff members have performance reviewed annually?

- Yes       No

### B.2 Permanent Logs

Are there policies and procedures in place that describe the types of incidents and occurrences which must be documented on a daily basis?

- Yes       No

Are these logs stored electronically?

- Yes       No

If yes, is there sufficient technical support to ensure that the electronic files that contain these logs are not compromised, corrupted, or deleted?

- Yes       No

### B.3 Security Features

Does the facility have ample security features (cameras, locks, alarms, etc.)?

- Yes       No

Are there staff members on site who have the skills to maintain security features?

- Yes       No

### B.4 Security Inspections

Does the administrator in charge ever visually inspect the facility for security-related concerns?

- Yes       No

If yes, how often:      Daily, Weekly, or as needed.

Are random reviews of security tapes conducted?

- Yes       No

If yes, how often:      Daily, Weekly, or as needed.

### B.5 Control of Contraband

Are there written policies that describe contraband?

- Yes       No

Are there written policies that describe the disposition of contraband?

- Yes       No

Describe if there have been a high number of incidents related to a specific type of contraband.

- There is no specific type of contraband related to a high number of incidents.

Has a weapon been found in the possession of a youth in the facility within the last 12 months?

- Yes       No

Has a controlled substance (alcohol, tobacco, illegal drugs, or prescription drugs for which the youth in possession does not have a prescription) been found in possession of a youth within the last 12 months?

- Yes       No

**B.6 Detainee Searches**

Do Probation staff search sleep areas/rooms?

- Yes       No

If yes, do Probation staff members search the room in the presence of the youth?

- Yes       No

**B.7 Accountability and Supervision**

Describe measures taken to ensure that youth are supervised in a manner that provides for youth and staff safety:

Staff adhere to all Title 15 regulations, including mandated staffing ratios. Policies and Procedures are in place for all staff and youth. There is a video surveillance system in place.

**B.8 Use of Force**

Are there written policies in place to ensure that force is used only when necessary?

- Yes       No

Are there written policies in place to ensure that force is used only as long as necessary?

- Yes       No

Is each instance of a use of force documented?

- Yes       No

If yes, are these documents reviewed by the administrator in charge?

- Yes       No

When there is an instance where force is used, does an internal committee or task force convene to discuss the incident?

- Yes       No

**B.9 Non-routine Use of Restraints**

Are there written policies in place to ensure that restraints are used only when necessary?

- Yes       No

Are there written policies in place to ensure that restraints are used only as long as necessary?

- Yes       No

Is each instance of a use of restraints documented?

- Yes       No

If yes, are these documents reviewed by the administrator in charge?

- Yes       No

**B.10 Tool & Equipment Control**

Is there a written policy to ensure the adequate control of keys?

- Yes       No

Is there a written policy to ensure the adequate control of tools?

- Yes       No

Is there a written policy to ensure the adequate control of culinary utensils and equipment?

- Yes       No

Is there a written policy to ensure the adequate control of medical equipment?

- Yes       No

Is there a written policy to ensure the adequate control of supplies?

- Yes       No

Is there a written policy to ensure the adequate control of vehicles?

- Yes       No

### **B.11 Weapons Control**

Are weapons of any types permitted in the facility?

- Yes       No

Is there a weapons locker on site?

- Yes       No

If yes, where is it located?      Staff entrance and outside Intake, Booking, and Release.

### **B.12 Discipline**

Are there written policies that describe the discipline process?

- Yes       No

Are measure to taken to ensure that due process is preserved?

- Yes       No

Approximately what percent of grievances/appeals related to disciplines are resolved in favor the youth?

Percent: Less than 5%

### **B.13 Supervision for Special Housing**

Describe the measure taken to ensure that the youth in the following special housing arrangements are adequately supervised:

Youth needs are addressed and documented based on the individual circumstance. As an example, while under suicide watch, all Title 15 requirements regarding segregation and supervision are followed and documented.

### **B.14 Contingency/Emergency Plans**

Are there written plans in place for the following contingencies/emergencies? Check all that apply.

- Contagious disease outbreak (Tuberculosis, Flu, etc.)
- Earthquake
- Fire
- Power outage/failure
- Unit Disturbance



## SECTION C: FOOD SERVICE

### C.1 Sanitation and Meal Service

Who/what agency maintains the kitchen area? San Diego Sheriff's Department

Are kitchen staff members trained regarding sanitation and food handling procedures?

- Yes  No

Have kitchen staff members received any training in the last year other than training given to newly hired employees?

- Yes  No

Do youth work in the kitchen?

- Yes  No

If yes, have they been trained?

- Yes  No

Are youth permitted to converse during meals?

- Yes  No

If yes, may a youth seated at one table converse with a youth seated at a different table?

- Yes  No

Are meals served cafeteria style?

- Yes  No

Are youth permitted 20 minutes or more to eat?

- Yes  No

### C.2 Adequate and Varied Meals

Is there a weekly menu posted?

- Yes  No

Does a nutritionist, dietitian, or other health professional participate in the creation of the menu?

- Yes  No

How many calories per day does a youth who eats all of the standard meals provided consume?

- 2800-3000 Calories

What approximate what percent of calories are from the following:

Protein: 20%  
Carbohydrate: 55%  
Fat: 25%

Are weaker youths protected from having food taken from them?

- Yes  No

### C.3 Special Diets

Can special diets be accommodated when medically necessary?

- Yes  No

Was the facility unable to accommodate a special diet based on medical reasons within the last 12 months?

- Yes       No

Can special diets be accommodated when based on a youth's religious practices or beliefs?

- Yes       No

Was the facility unable to accommodate a special diet based on a youth's religious practices or beliefs in the last 12 months?

- Yes       No

## SECTION D: COMMUNICATION

### D.1 Staff-Youth Communication

Are youth provided opportunities to communicate with staff in writing?

- Yes       No

Are youth provided opportunities to communicate with staff verbally?

- Yes       No

Are communication aids (translators, hearing aids, etc.) provided when necessary?

- Yes       No

### D.2 Interpersonal Communication/Diversity Training

Do Probation staff members participate in training to provide them with the skills to communicate with youth in a developmentally appropriate manner?

- Yes       No

List types of diversity training by Probation staff members:

Embracing Diversity and Encouraging Respect; Safe Crisis Management

### D.3 Grievances

Is there a formal grievance policy?

- Yes       No

Are written grievances reviewed daily?

- Yes       No

Are grievances tracked in some manner that would permit facility leaders to observe trends in grievance report?

- Yes       No

Is there a method for youth to be able to express concerns about the facility to a Probation Department official who is not assigned to the facility?

- Yes       No

Are youth made aware on a routine basis that they can express concerns about their detention to their attorneys?

- Yes       No

Is there a formal grievance process available for parents?

- Yes       No

If yes, how many parents have submitted grievances in the last 12 months? Zero.

## SECTION E: SAFETY AND SANITATION

### E.1 Fire Safety

Do facility leaders have specific concerns about fire safety?

- Yes       No

### E.2 Non-Hazardous Furnishings

Are mattresses and bedding fire-resistant and non-toxic?

- Yes       No

### E.3 Control of Dangerous Materials

Are dangerous materials (toxins, biohazards, etc.) stored on site?

- Yes       No

### E.4 Clothing and Bedding

How often is bedding laundered? Sheet and pillow case - weekly; Blankets - monthly.

Are additional blankets available on request?

- Yes       No

How often are youth given clean clothes? Daily.

### E.5 Personal Hygiene/Showers

How frequently must youth shower? Daily

Showers per week: 7

Minutes per shower: 3 to 5

### E.6 Physical Facility and Equipment

Does this facility have a court holding area?

- Yes       No

## SECTION F: SERVICES AND PROGRAMS

### F.1 Classification, Review, and Housing

Are youth assessed upon intake to determine appropriate classification?

- Yes       No

Do facility leaders conduct adequate re-classification reviews periodically?

- Yes       No

### F.2 Religious Practices

Are youth religious services offered in the facility?

- Yes       No

If yes, list the religious/faith traditions for which services are offered.

- Protestant, Catholic, and any other religion upon request.

Are religious services offered in a language other than English?

- Yes  No

If yes, list the languages in which services are offered.

- Any language requested through interpreter.

Are youth offered religious or faith-based counseling services?

- Yes  No

Are youth permitted to keep religious texts in their sleeping rooms?

- Yes  No

### **F.3 Volunteer Work Assignments**

Are sentenced youth in the facility permitted to work or perform chores on a voluntary basis?

- Yes  No

Are unsentenced youth in the facility permitted to work or perform chores on a voluntary basis?

- Yes  No

### **F.4 Work Assignments and Security**

Are sentenced youth in the facility required to work or perform chores?

- Yes  No

If yes, describe the nature of the assignments: Detainees have daily chores but these do not interfere with their time in school. Youth must clean their own room.

Are unsentenced youth in the facility required to work or perform chores?

- Yes  No

If yes, describe the nature of the assignments: Youth must clean their own room.

### **F.5 Programming**

For which of the following areas are formalized programs or services offered (either by Probation staff members or a contractor)? Check all that apply.

- Anger management classes/Counseling/Groups
- Conflict resolution skills
- Diversity/Tolerance/Human relations
- Domestic/Relationship violence education
- Family reunification planning
- Financial literacy education
- Gang awareness/Prevention/Intervention
- Health and wellness education
- Parenting education
- Sexual health education
- Social/interpersonal skills
- Substance abuse counseling
- Survivors of abuse/maltreatment/violence counseling
- Victim awareness
- Vocational training

## **F.6 Exercise and Out-of-Sleeping Room Opportunities**

Are youth given opportunities for physical recreation/exercise?

- Yes       No

If yes, how many hours per day?      Hours: Minimum 2 hours per day

Is participation in physical recreation/exercise required?

- Yes       No

Are youth given opportunities for other types of recreation outside of their sleep rooms (play games, watching movies, etc.)?

- Yes       No

If yes, how many hours per day?      Minimum 1 hour per day; weekends 3 hours min.

## **F.7 Access to Legal Services**

Are youth permitted to have reasonable contact with their attorneys?

- Yes       No

Has an attorney in the last 12 months complained that they were not able to communicate with a youth/client?

- Yes       No

Has a parent complained in the last 12 months that their son or daughter was denied access to his or her attorney?

- Yes       No

## **F.8 Telephone Access**

Are youth permitted to use the telephone to contact parents/guardians?

- Yes       No

Are youth permitted to use the telephone to contact anyone other than parents/guardians and attorneys?

- Yes       No

Are telephone calls monitored?

- Yes       No

Are telephone calls recorded?

- Yes       No

Has a parent/guardian complained in the last 12 months that their son or daughter was denied reasonable access to the telephone?

- Yes       No

## **F.9 Visitation Privileges**

What are the visitation hours for this facility?

Hours: Mon-Fri: 3:00-8:00 p.m.; Sunday: 9:00 – 11:15 a.m.

Who may visit youth? Check all that apply.

- Parents/Legal guardians
- Adult siblings (with Court order if cleared)
- Minor siblings (with Court order if cleared)
- Others, please list: (with Court order if cleared)

Is there ample space in the facility for visitation?

- Yes       No

Are youth permitted to have private conversations with visitors?

- Yes       No

Do Probation staff members supervise visits?

- Yes       No

Has there been an instance in the last 12 months of a visitor bringing contraband into the facility?

- Yes       No

Has there been an instance in the last 12 months of a visitor threatening a youth or staff member?

- Yes       No

List the primary reasons why family members do not visit youth.

- Possibly transportation issues.

**F.10 Detainee Mail and Correspondence**

Are youth permitted to receive mail?

- Yes       No

Are youth permitted to send mail?

- Yes       No

Is postage free?

- Yes       No

Is mail screened for contraband?

- Yes       No

Does a staff member read mail addressed to a youth?

- Yes       No      Only when suspicious and with watch commander/ director approval.

**SECTION G: HEALTH CARE**

<b>Medical Staffing:</b>	<b>#Filled</b>	<b># Open</b>	<b>Contractor (Y/N)</b>
Physician	1 (8 rotational)	0	Y
Physician's Assistant	1	0	Y
Registered Nurse	4 (12 per diem)	0	Y
Licensed Vocational Nurse	8 (5 per diem)	0	Y
Nurse Practitioner	0	0	Y
Emergency Medical Tech	0	0	Y

### G.1 Intake Health Screening

Which of the following health screenings are conducted upon intake? Check all that apply.

- Medical
- Dental
- Vision
- Mental health/Psychological
- Sexually transmitted infections
- Pregnancy tests\* (if females are held in the facility)

*\*Only males are held at EMJDF. However, pregnancy tests are given at EMJDF upon intake, before sending up to KMJDF.*

### G.2 Medical, Dental, and Mental Health Appraisals

Which of the following complete health appraisals are conducted within 14 days of admission to the facility? Check all that apply.

- Medical (Complete history and physical)
- Dental
- Vision
- Mental health/Psychological
- Sexually transmitted infections
- Pregnancy tests\* (if females are held in the facility)

*\*Only males are held at EMJDF. However, pregnancy tests are given at EMJDF upon intake, before sending up to KMJDF.*

### G.3 Access to Routine, Chronic, and Emergency Health Services

Is there an established procedure in place for youth to request medical services?

- Yes
- No

Is there an established procedure in place for youth to request dental services?

- Yes
- No

Is there an established procedure in place for youth to request mental services?

- Yes
- No

Are Probation staff members permitted to refer youth for medical treatment?

- Yes
- No

Are Probation staff members permitted to refer youth for mental health services?

- Yes
- No

Who makes the determination whether or not a minor is seen after a sick call slip is turned in?

Registered Nurse and Physician's Assistant.

Of a random sample of 50 sick call slips, how many were responded to and in how many hours?

All are responded to within 72 hours; average response is about 8 hours.

Are reasonable arrangements made to permit youth to see their personal or family healthcare providers?

- Yes
- No

#### **G.4 Experimental Research**

Are youth permitted to be subjects of any of the following types of research? Check all that apply.

\*N/A

- Behavioral/Psychological
- Biomedical
- Cosmetic
- Pharmaceutical

#### **G.5 Suicide Prevention**

Is there a written suicide prevention plan in place?

- Yes
- No

Have there been any instances in the last 12 months where the written plan was not followed in response to a youth at risk of suicide?

- Yes
- No

#### **G.6 Hunger Strikes**

Is there a written plan that describes the appropriate response to a youth who engages in a hunger strike?

- Yes
- No

Have there been any instances in the last 12 months where the written plan was not followed in response to a youth on a hunger strike?

- Yes
- No

#### **G.7 Death**

Is there a written plan that describes the response to a youth's death in the facility?

- Yes
- No

Have there been any instances in the last 12 months where the written plan was not followed in response to the death of a youth?

- Yes
- No

#### **G.8 Informed Consent/Involuntary Treatment**

Is informed consent obtained, when appropriate, prior to the delivery of care?

- Yes
- No

Are youth fully explained the nature of the care they receive and the side effects or complications that may occur as a result of treatment or medications?

- Yes
- No

#### **G.9 Infectious Disease**

Is there an infection control program that aims to ensure that safety of youth, staff, and visitors?

- Yes
- No



## SECTION H: EDUCATION

School Staffing:	# Filled	# Open	SDCOE/JCCS? (Y/N)
Credentialed Teachers Total	14	6	Y
Credential Special Education Teachers Total	2	2	Y
Teachers' Aides	17	0	Y
Paid Tutors	0	0	N/A
Volunteer Tutors	0	0	N/A
Other	1	1	JCCS

### H.1 School Capacity/Attendance

How many youth are attending school?                      Number: All youth in facility (approx. 230)  
 Estimate the average grade level of youth participating in school in the facility:    9<sup>th</sup> and 10<sup>th</sup>  
 Estimate the average age of youth participating in school in the facility:                      16 years  
 Is there adequate classroom space for the number of youth attending school?  
    ■ Yes                      □ No

### H.2 Supplies

Are there an adequate number of textbooks?  
    ■ Yes                      □ No

Are the textbooks available up-to-date and consistent with educational standards in the State of California?  
    ■ Yes                      □ No

Are there adequate school supplies (pens, pencils, paper, etc.)?  
    ■ Yes                      □ No

Are there a sufficient number of computers available for teachers and school staff to use?  
    ■ Yes                      □ No

Are there computers available for youth to use?  
    ■ Yes                      □ No

   If yes, are youth supervised while using the computers?  
    ■ Yes                      □ No

### H.3 High School Programs/GED

Do youth have the opportunity to receive high school credits that can be transferred to their home school districts?  
    ■ Yes                      □ No

Are records from previous schools available to facility school staff?

- Yes       No

Are youth given an opportunity to take the California High School Exit Examination (CAHSEE) when appropriate?

- Yes       No

#### **H.4 Post-High School/GED**

Are there educational opportunities available for youth you have completed high school or their GED?

- Yes       No

Are youth given information and counseling regarding community college and four-year college options?

- Yes       No

Are youth given information and counseling regarding financial aid options for college?

- Yes       No

Are youth given resources for college entrance exam preparation when appropriate?

- Yes       No

Are youth able to take courses for college credit online?

- Yes       No

Do youth in the facility take military readiness testing?

- Yes       No

#### General Comments:

Probation is currently working with the Juvenile Court and Community Schools to make sure that online community college classes can be readily available for those youth who have their high school diploma or GED.

#### **H.5 Vocational Programs/ROP**

Do vocational programs and ROP opportunities have sufficient space and resources for the number of youth interest in participating?

- Yes       No

Has a youth be denied participation in one of these programs in the last 12 months?

- Yes       No

#### **H.6 Special Education/IEP Programs**

Do credentialed special education teachers participate in lesson planning and curriculum development?

- Yes       No

How many youth in the facility have an Individualized Education Program (IEP)?

Number:      64 (At time of inspection)

Are regular IEP meetings held?

- Yes       No

Are parents notified of these meetings?

- Yes       No

Are parents permitted to attend these meetings?

- Yes       No

Describe the most common obstacle to IEP compliance: Short length of stay.

Are there sufficient resources available to accommodate youth with special education needs?

- Yes       No

## H.7 Special Programs and Activities

Describe other special programs or activities sponsored by school staff:

- Work readiness, career fairs, book clubs, presentations for community resources, college courses.

## H.8 Independent Study

Are independent study options available?

- Yes       No

## H.9 Relationship with Other Stakeholders

Probation facility management holds weekly meetings with all departments, including schools. Teachers are available to talk with parents during visiting hours and there is a school liaison to assist with transitioning youth back to schools outside the facility.

# SECTION I: WORKFORCE INTEGRITY

## I.1 Staff Background and Reference Checks

Do staff members have an initial background before they are hired?

- Yes       No

Do staff members have reference checks before they are hired?

- Yes       No

Do staff members meet with a psychologist before they are hired?

- Yes       No

Do staff members undergo drug testing before they are hired?

- Yes       No

Do staff members undergo periodic criminal history checks after they are employed?

- Yes       No      Staff are to self report any contacts with law enforcement and law enforcement agencies contact the Probation Department.

## I.2 Staff Training, Licensing, and Credentialing

For which of the following topics below do staff members receive training? (Check all that apply).

- Adolescent development      If yes, how often?      Safe Crisis Management (SCM) Yearly
- Appropriate relationships/boundaries with youth.      If yes, how often?      SCM yearly
- Appropriate disciplinary techniques.      If yes, how often?      SCM Every year
- Confidentiality.      If yes, how often?      CORI/CLEPS upon hire; ethics training every 2 yrs.
- Conflict management.      If yes, how often?      SCM Annually.

- CPR/First aid. If yes, how often? CPR/FA every 2 years.
- Emergency response. If yes, how often? SCM and periodic training.
- Ethical decision-making. If yes, how often? Every 2 years.
- Inclusion methods for youth with disabilities or special needs.  
If yes, how often? Medical Issues in Jails every 2 yrs.
- Reporting requirements for abuse, neglect, or maltreatment that occurs in the facility.  
If yes, how often? Medical Issues in Jails every 2 yrs.
- Reporting recruitments for abuse, neglect, or maltreatment that occurred outside the facility.  
If yes, how often? One time.
- Sexual harassment. If yes, how often? Every 2 yrs.
- Signs of abuse or neglect. If yes, how often? SCM annually; Medical Issues in Jails every 2 yrs.
- Use of force. If yes, how often? SCM and Defensive Tactics (DETAC) annually.
- Use of restraints. If yes, how often? DETAC annually.

### I.3 Staff Misconduct

Are there written policies for addressing staff misconduct?

- Yes  No
- Yes  No Minors in custody
- Yes  No Minors out of custody

Have there been any allegations within the last 12 months of a staff member physically assaulting a youth?

- Yes  No
- Yes  No Minors in custody
- Yes  No Minors out of custody

Have there been any allegations within the last 12 months of staff member sexually assaulting a youth?

- Yes  No
- Yes  No Minors in custody
- Yes  No Minors out of custody

Have there been any allegations within the last 12 months of a staff member verbally threatening a youth?

- Yes  No
- Yes  No Minors in custody
- Yes  No Minors out of custody

Have there been any allegations within the last 12 months of a staff member touching a youth in any inappropriate way?

- Yes  No
- Yes  No Minors in custody
- Yes  No Minors out of custody

Have there been any allegations within the last 12 months of a staff member commenting on the physical appearance of a youth in a manner that is outside the scope of the staff member's job duties?

- Yes                       No
- Yes                       No Minors in custody
- Yes                       No Minors out of custody

Have there been any allegations within the last 12 months of a staff member entering a youth's sleeping room for any reason that was outside the scope of the staff member's job duties?

- Yes                       No
- Yes                       No Minors in custody
- Yes                       No Minors out of custody

## **SECTION J: BUDGET AND FISCAL CONCERNS**

Describe any impacts to the facility in the last 12 months that were caused by a loss or change to funding or funding sources (include staff vacancies, program reductions, contractor changes, etc.).

The Inspection Team noted none at this time.